

# LUNA environmental policy

This policy sets out The LUNA Projects commitment to environmental sustainability and how we will ensure that our actions are as environmentally friendly as possible.

Date published	19/07/2020
Date of next review	19/07/2021
Dedicated environmental officer	Ross Tanner



## The LUNA project environmental policy

The LUNA project believes in the importance of conducting our activities in the most environmentally friendly way possible. With the climate crisis deteriorating each year we believe that we each have a responsibility to act accordingly. Set out below are our current strategies for decreasing our environmental impact. However, we realise that as new research, technologies, and circumstances emerge everyday, we may be required to publish amendments to this original policy.

### Transportation

- For any work The LUNA Project undertakes we will aim to use public transport, walk, or cycle.
- Where this is not possible, we will endeavour to car share, (whether this be in a taxi or a private car) so that the least possible journeys are made to the same location.

### Stationary and supplies

- For all stationary and supplies we will endeavour to source from local, ethical producers and where this is not possible, from producers with the fewest air miles that conduct their enterprise in a socially responsible manner.
- We will aim to source stationary and supplies that are widely recyclable within Scotland.
- Where possible we will source all materials in a manner that is as free from plastic as is feasible.
- We will aim to use companies that conduct ethical and environmentally responsible social enterprises.

### Improved recycling

- We will provide recycling instructions to children for how to recycle their workshop booklets and will always offer the option for them to leave their booklets with our team members who will then recycle them. Recycling instructions will also be on the back of all workshop booklets.
- We will always try to source products with recyclable packaging.
- We will not buy anything new when things can be reused, even if it takes some effort to repurpose something old.

### **Minimise waste**

- We appreciate the value of hard copies of resources however all of our resources are first and foremost published online hence reducing the volume of waste generated
- We appreciate the All internal docs are stored on computers
- We will avoid plastic packaging where at all possible, opting instead for recyclable or compostable alternatives.
- For where hard copies are necessary, we will print double sided to reduce the volume of paper used
- We will avoid buying unnecessary supplies - To ensure this we will have a 'sustainability' box when we document our finances to justify how our spending is as ethical as our means allow us.
- For accountability and sustainability all purchases will require a two-person authenticator to make sure the decisions are the most ethical.
- At events we will encourage guests to bring their own reusable coffee cups/water bottles to minimise unnecessary buying and waste

### **Dealing with other like-minded companies**

- Whilst we strongly believe in collaboration and the importance of networking and seizing opportunities, we will only choose to deal with companies or charities who hold ideals close to our own. This includes but is not limited to;
- Locations for holding events
- For partnering with on collabs
- For accepting money or sponsorship from